

Placement of Election Signs near Provincial Highways, Buildings and Properties

Purpose

The Department of Public Works (DPW) will allow the placement of election related signage near provincial highways and on provincial properties. This procedure outlines the constraints that apply when erecting election signs, and the enforcement process which DPW staff will follow to ensure adherence to this procedure.

Procedure(s)

1 Controlled Access Highways

- 1.1 Election signs are not permitted within 1000 metres of the centre line of a controlled access highway if they are directed to be viewed from the controlled access highway.
- 1.2 No election signs will be permitted within 60 meters from the end of a ramp or intersection of a controlled access highway with a non-controlled access road.

2 Non-Controlled Access Highways (most Provincial roads)

The following constraints apply for election signs:

- 2.1 Must not cause a hazard by obstructing sight distance at intersections, parking lots, driveways and DPW signs.
- 2.2 Must be behind the ditch line, or a minimum of three (3) metres behind the curb.
- 2.3 Not permitted to be attached to DPW signage, guard rail posts, guideposts, light posts, and bridges.
- 2.4 Erectors must have approval of the adjacent property owner.
- 2.5 Any damage or injury caused by the election signage is the responsibility of the owner of the election sign.

3 Provincial Buildings and Properties

- 3.1 Election signs are not permitted to be attached to DPW building structures.
- a. Election signs are only allowed on DPW property with approval of the DPW representative. DPW approvals need to be obtained from a Manager level or higher from Infrastructure Management.
 - b. Signage must follow similar setbacks as non-controlled access highways right of ways. At no time shall site distances of driveway entrances/ road access points be obstructed to allow for clear visibility for traffic and pedestrians.

4 Enforcement by DPW staff

4.1 Large signs (1.2 x 1.2 metres or larger) found to be in violation of this procedure will result in the notification to the candidate's office with direction to remove the sign within 24 hours. Failure to retrieve the sign within 24 hours will result in DPW removing the sign. The sign will be taken down with as little damage as possible and stored at the local DPW Base or stored with the local Building Operator for retrieval by the appropriate person.

4.2 small signs (1.2 x 1.2 metres or smaller) found to be in violation of this procedure will be removed by DPW and the candidate's office **will not** be notified. The sign will be stored at the local DPW Base or stored with the provincial building security until the end of the election period or until the appropriate person contacts the Base or Infrastructure Management representative regarding collecting the signs.

4.3 where a candidate's contact information is unable to be found notification will be made to the Municipality's CAO/Clerk or the political party's head office.

4.4 Signs must be removed by the candidate or the candidate's representative within the time stipulated by Municipal bylaws, or no later than seven (7) days following the election.

Accountability

Operations Supervisors, Area Managers and District Directors are responsible for provincial roads and Manager of Facilities and Director of Infrastructure Management are responsible for provincial buildings and properties ensuring that this procedure is adhered to.

Monitoring

Highway Maintenance and Operations staff, in conjunction with field staff, and Infrastructure Management staff will periodically audit this procedure's effectiveness and make modifications as required.

References

None

Appendices

None

Enquiries

Highway Programs and Infrastructure Management