



Financial Return for Candidate Notification of Disposal of Excess Contributions

Form 2-6

Elections Act Section 232

____ Due within one month following receipt of candidate's final election expenses reimbursement.

____ Due with two months following date candidate expenses were filed, if no reimbursement is payable.

____ Candidate Name _____ Date _____

____ Electoral District _____ Party Affiliation (if any) _____

Description	Amount	Amount
1. Reconciled Bank Account at time of return (from form 2-4 in original file)		
2. Add: Reimbursements received directly from Elections Nova Scotia (audit tariff and nomination)		
3. Add: Reimbursements received from Elections Nova Scotia sent to Party (75% and 25%)		
4. Less: Funds withheld by the Party (if applicable) (should tie in with Accts Payable to Party)		
5. Net amount received from the Party (line 3 minus line 4)		0.00
6. Add: Other Accounts Receivable received (from 2-4)		
7. Add: Additional income received (specify) (eg. bank interest, flow through from party)		
8. Less: Audit Fee Payable		
9. Less: Payment of Other Account Payables listed on Form 2-4 at time of original submission		
10. Less: Additional invoices received and paid after the initial submission (attach invoices)		
11. Less: Bank charges (from time of return to close of account)		
12. Less: Repayment of loan outstanding (from 2-4)		
13. Less: Additional interest paid on loan outstanding from date of original submission to final payment		
14. Less: Costs associated with recount		
15. Other (specify) :		
16. Excess Contributions Issued to EDA, Registered Party or Minister of Finance		0.00

Excess Contributions transferred to (please check one):

- ____ Electoral District Association for the candidate who is representing the registered party.
- ____ Registered Party if there has not been an Electoral District Association established.
- ____ Elections Nova Scotia if an independent candidate, cheque made payable to the Minister of Finance
- ____ No Excess Contribution

- Attached (Initial):**
- ____ Bank statements from time of original file to close of bank account
- ____ Proof that bank account has been closed (this maybe included on bank statement)
- ____ Copies of any additional invoices paid after the original submission
- ____ Proof of transfer of excess contributions to registered party, EDA, or the Minister of Finance.

I declare that all outstanding invoices have been paid, the bank account has been closed, and all information reported is true and correct:

Signature of Official Agent

Date

Instructions for completing form 2-6.

This form is due after the final 25% reimbursement and audit fee tariff are received.

The purpose of this form is to provide a continuity of the cash balance as reported when the original file was submitted to the final cash balance and the amount submitted to the EDA, party or Minister of Finance. Items that were noted as receivable and payable must tie in with the amounts reported on form 2-4. Explanations should be provided if these amounts do not agree.

NOTE: Add cells should be recorded as "+" and Less cells should be recorded as "-"

1. Starting point is the cash balance reported on form 2-4 which was submitted with the original file.
2. This line represents the amount received from Elections Nova Scotia for the nomination fee reimbursement and the audit tariff.
3. Reimbursement of election expenses is made to the Party based on the assignment agreements signed by the Party and the candidate. This line represents the gross amount of the reimbursement from ENS (75% and 25%.)
4. This line represents the amount the Party withheld from the payment from Elections Nova Scotia before remitting the funds to the candidate. A copy of the documentation supporting the net payment should be included with the return.
5. This line represents the difference between lines 3 and 4.
6. Other Accounts Receivable - generally most candidates do not have additional funds to be received other than amounts to be received from ENS. However, some candidates may be expecting some additional funds such as a refund from an overpayment of a bill. This number should tie in with the other accounts receivable figure reported on 2-4.
7. Additional income received could be related to the transfer from the EDA or party to cover loan repayments, or the receipt of funds designated for a certain party member (eg. flow through receipts.)
8. If the audit fee was not paid at the time of the submission, the amount paid to the auditor is shown here.
9. Other Accounts Payable recorded on form 2-4 should be shown on this line. If these have not been paid, an explanation should be provided.
10. Additional invoices paid after the initial submission. In some cases, there would be some small invoices received after the initial file has been submitted which therefore would not have been set up as payable. The payment of these invoices should be shown in this line and an explanation provided as to the nature of the expense(s). Copies of invoices must be included with your submission of Form 2-6.
11. Any bank charges such as service fees incurred after the initial submission of the file should be recorded in this line.
12. Any loans repaid should be recorded in this line. The amount should agree with the loan payable figure reported on form 2-4. If this amount does not agree to form 2-4, an explanation should be provided.
13. Any additional interest paid on an outstanding loan should be included in this line.
14. Any costs incurred with a recount should be recorded here.
15. Other (specify) - any other item that has not been identified above.
16. The final figure should be the final balance in the bank account, and the amount that is transferred to the EDA, Party of Minister of Finance.

Documentation required to be submitted:

In order to facilitate the review of this form and ensure reasonableness, the following information is to be submitted with this form:

- copies of all bank statements since the filing of the initial file
- copies of all additional invoices paid after the initial file submission
- information provided by the Party to support the net payments made by the Party
- proof of payment to the EDA, Party or Minister of Finance
- proof of bank account closure
- any other information to support the figures on this form