



# Template for Labour Provided to the Election Campaign

*(Please print)*

Name of Candidate

Election Date

Purpose of Labour

| Doc No              | Date Provided | Name | Amount | Signature              |
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| Total of Withdrawal |               |      | 0.00   | Agrees to 2-3E - doc # |

Instructions:

This template may be used when an official agent hires several workers to perform a specific function and provides a one-time stipend for their services. This template provides a mechanism to obtain documented evidence of payments when individual cheques may not be issued. It should be noted that even though payment may be made by individual cheques, Elections Nova Scotia would still require detailed signed receipts from the individual to support the payment as an eligible election expense. This document could be used to provide this support.

For example, an official agent may hire several people on election day to work as poll agents. The official agent may provide a stipend to each individual in exchange for their services. In some cases, the official agent may withdraw a large sum of cash and make cash payments to the individuals, rather than writing individual cheques.

The official agent should note the date the service was provided, the name of the person providing the service and the amount paid. The person receiving the funds should sign where appropriate to indicate he/she has received those funds in exchange for the work noted. If the official agent has issued individual cheques, the cheque number should be noted.

The total amount noted at the bottom of the form must tie in with the withdrawal from the bank and the official agent should note the document number related to form 2-3E - Election and Non-Election Expenses for the Candidate.